

उत्तर प्रदेश UTTAR PRADESH

FG 150577

HOUSEKEEPING AGREEMENT

This housekeeping Agreement made at Ghaziabad on this 3rd December, 2019, is being executed between ABES Engineering College, an institute incorporated under the Society Act, 1860, having its registered office at 80, Navyug Market, Ghaziabad being represented through ABES Engineering college 19th KM Stone NH-24, Ghaziabad-201009, (herein referred as the **First Party**), which term wherever the context means, includes its successors –in-interest, assigns of the one part,

AND

M/s Ultrablue Hygiene Hospitality Pvt. Ltd. A company incorporated under the companies Act, 1956 and having registered office at 101, Ansal Shivam Building RDC Rajnagar, Ghaziabad [U.P],

Herein Referred to as **Second Party** with expression shall unless it be repugnant to the context or meaning thereof be deemed to mean and include its successors and assigns] of the OTHER PART.

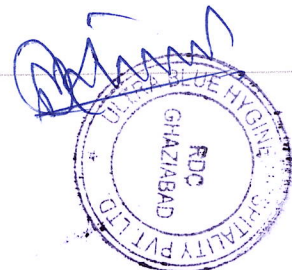
WHEREAS The **Second Party** who is experienced in providing Housekeeping Services to the various Institute/College. Industrial Units and other Organization has offered to provide Housekeeping Services to the First Party at the said Institute/College and the **First Party** has agreed to avail the said services being provided by **Second Party**


Signature of First Party


Signature of Second Party

NOW THIS AGREEMENT as under and it is hereby agreed by & between the parties here to as follows:

1. That this agreement shall be in force for a period w.e.f. 1st September 2019 to 31st Aug 2020
2. That the SERVICE PROVIDER shall arrange to provide manpower for schedule of works as detailed in Annexure-1 attached herewith in such a manner so as to ensure effective housekeeping maintenance of the area pertaining to the designated store.
3. That in consideration of the services to be provided as per Annexure-1 above, the COMPANY agrees to pay to the services provider service charges as per the enclosed service charge, listed as Annexure-2, as mentioned against the designated store based upon the number of housekeepers per month actually deployed at the designated store by the service provider.
4. That the service provider shall submit to the company the bill for the services rendered at the end of each calendar month which shall be payable by the company within 30 to 45 days, subject to the statutory deductions like TDS, etc...
5. That the service provider will provide a copy each of all the statutory compliances made and/or expected to be made by the service provider to the company at the time of start of this agreement.
6. That the company shall be entitled to deduct from the service provider's account the losses, which the company may have to bear under labour laws, etc. for claims arising out of this agreement on account of non-compliance thereof on the part of the service provider.
7. That the company will specify the number of attendants/supervisors required at the designated store. The number of Housekeepers so deployed can be increased or decreased after mutual discussion between the company and the service provider.
8. That the service provider alone shall be responsible for the payment of all salaries & wages and allowances payable to its workers and also to pay all other statutory benefits as the case maybe to its employees by the 3rd of subsequent month.
9. That the workers of the service provider shall abide by all the rules/code of conduct of the company and the service provider shall be solely responsible for the conduct and behavior of its workers.
10. That no person without having an identity card or pass duly issued by the service provider or without the written permission of the service provider will be allowed to enter the company's designated store.
11. That the company shall have the right, within reason, to have any housekeeper/officer boy/pantry boy, who is considered being undesirable or unfit, removed with prior intimation to service provider; and similarly, the service provider reserves the right to remove any housekeeper/office boy/pantry boy with prior intimation and approval of the company emergencies exempted.
12. That the service provider shall be responsible for any loss or damage, theft, etc., arising out of commission on the part of the service provider and/or its workers and shall make the loss good suffered by the company on this account.
13. That the service provider shall ensure that its workers observe all the formalities pertaining to their safety and security and also the service provider shall be responsible for providing to tis



25. That during the course of this agreement or in the event of its termination for any cause, the company shall not solicit employment of any employees or sub- Service providers of the service provider for a period of 12 months post the above period.
26. In witness whereof the parties to this agreement have set their hands on the day month and year first above written.
27. The rates will change subject to the change in the minimum wages.
28. That **First Party** shall be entitled to deduct from the **Second Party's** account the losses which **First Party** may have to bear under labor laws, etc. for the claims arising out of this agreement on account of non-compliance thereof on the part of the second party.

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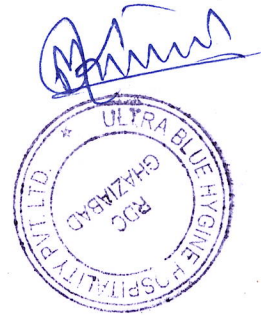


Annexure-1

SCHEDULE OF WORK

LOCATION	JOB TO BE DONE	PERIOD
SHOP FLOOR	Brooming in all sections	daily
	Wet MOP in all sections	Daily
	Dry MOP in all sections	Daily and throughout the day
	Vacuum cleaning	Daily
	Scrubbing	Daily
	Fixtures & Area below cleaned	Weekly
	Mirrors & Freezer area cleaned	Daily
	All dustbins cleared of garbage	Daily
	Receiving areas cleaned	Daily
	All air ducts/fans cleaned	Weekly
	Returns from exchange counters cleared	Daily
	Returns from cash tills counters cleared	Daily
	All fire extinguishers are cleaned and checked	Daily
Staff/faculty room	All tables & chairs cleaned	Frequent as and when required
	All dustbins cleaned regularly	frequent as and when required
	Mopping is being done regularly	Frequent as and when required.
Back Office	All tables & Chairs cleaned	Daily
All Classes	Floor under the tables cleaned	Daily
Toilets		Frequent as and when required
	Urinal	Frequent as and when required
	Mirrors & Washbasins cleaned	Frequent as and when required
	Doors/walls	Daily morning
	Floor	Frequent as and when required
General	All housekeeping staff	

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- workers with the uniform, safety wears, equipment and instruments and guidance for proper handling of the house keeping of the designated store.
14. That the workers engaged for housekeeping as per the requirements of the company by the service provider shall be the responsibility of the service provider only.
 15. That the service provider shall obtain, at its own cost and expenses, all the necessary permits, licenses, approvals, etc. from various authorities to render the house keeping services to the company's designated store and shall give a copy of the same to the company at the commencement of this agreement.
 16. That the service provider shall be responsible for obtaining all the required licenses under relevant statutes as maybe applicable for the service provider and the company shall not be responsible for any violation of any of the provisions of the statutes made on the part of the service provider.
 - 17. That the service provider shall be responsible for providing first aid, medical facilities, hospitalization etc., in the event of any of its workers sustaining any injury due to accident, falling ill, etc. during the tenure or after the expiry of this agreement and the company shall not be obliged to render any of the facilities in the above circumstances.
 18. That the service provider shall ensure that its workers shall not have any relationships, transactions, understanding etc. with the company its employees.
 19. That notwithstanding the stipulated period contained in clause 1 above, this agreement maybe extended by mutual consent or may be terminated by either party after serving a month's notice, in writing, at any point of time. In the event of such termination, the service charges shall become due and payable by the company to the service provider for the period of time till such services are rendered by the service provider.
 20. That the service provider hereby agrees and undertakes to indemnify the company against all costs, expenses, loss or damages, theft, liquidated damages, etc., which the company may incur/pay for the default of the service provider/employees of the service provider as per the workers compensation act.
 21. That the company shall have no right to direct or instruct persons employed or hired by the service provider in the performance of services beyond those specified in this agreement.
 22. That all the supplies, equipment's and property(s) brought on to the designated store by the service provider shall remain the property of the service provider and the same shall not be subject to any lien or encumbrance resulting from any action of or against the company. List of supplies and equipment's is as given in annexure-3.
 23. That any modifications to this agreement may be made by mutual consent of the parties hereto, which consent must be in writing and signed by both the parties.
 24. That the company may at its option, request service provider to perform additional services beyond those listed in the attached contract work schedule i.e. Annexure-1. However, company agrees, that any additional work shall be performed at a price mutually agreed upon by the parties at the time of performance. Such additional services shall be performed in accordance with this agreement.



DISTRIBUTION OF HOUSEKEEPING WORK

1. Daily cleaning work
2. Aryabhata, Bhabha, Wiswakarma, Raman, Ramanujan Block, Kalpana Chawla Block and College Temple.
3. Toilet Cleaning
4. All gallery
5. Laboratory, faculty cabins and classrooms
6. All stairs and all ramps adjoining blocks
7. All watercoolers and basins
8. All dustbins
9. Auditorium in Raman Block.

HOSTEL (BOYS & GIRLS) VIVEKANAND BHAWAN, RAMAKRISHNA BHAWAN, DAYANAND BHAWAN, F.R. (B) BLOCK, CHANAKYA BHAWAN, ARBINDO BHAWAN & VIDUSHI BHAWAN (A-B-C)

1. Toilet Cleaning
2. All gallery
3. Common hall, Visitor room, Billiard room, TT room, Computer room, Warden Office, Guard room, Guest room and Gym.
4. All stairs and all ramps adjoining blocks
5. All watercoolers and basins
6. All dustbins including staff room including toilets

ABOVE MENTIONED BLOCKS OUTER AND INNER SIDE AREA

1. All blocks adjoining pathways.
2. All gardens
3. All parking places
4. Bellow mentioned pathways
 - i. From generator room to boys hostel
 - ii. Infront of Girls hostel
 - iii. Infront of Faculty house
 - iv. From main gate to Vishwakarma Block
 - v. Infront of all canteen area
5. All area in front and opposite of Raman block
6. Infront of Ramanujan Block
7. Outside area of days schooler parking and adjacent road of parking.



WEEKLY ASSIGNMENT

Work in all blocks are as under:

1. Inner and outer area
2. Corridors, glass of windows, drainage, roofs of all blocks, lifts, fans, tube lights and curtains
3. Drainage of hostel that's why it could not struck.

YEARLY ASSIGNMENT

1. All drainage of and all water harvesting before rainy season.

Annexure "2"

**LIST OF MACHINERY, EQUIPMENT & SERVICES TO BE PROVIDED
BY THE SERVICE PROVIDER**

Service provider to make available at the site

- Telescopic rod 12/15 feed
- Washer/wiper system
- Doodle bug cleaning system
- Acrylic dust control mops
- Wringer trolley for mopping
- Vacuum cleaner as per requirement
- All other cleaning material

List of all the cleaning material brought in to the store required to maintain at all times which is to be duly verified by store administration in charge and store manager.

Reports to be maintained/furnished by the service provider:

1. Fortnightly performance Analysis
 - i. Maintenance jobs
 - ii. Briefing points
 - iii. Deployment and Grooming check
 - iv. Recommendation and feedback
 - v. Toilet cleaning schedule
 - vi. Consumable consumption record
 - vii. Supervisor's checklist
 - viii. Trainer's checklist

The above charges are inclusive of the following benefits/services

All mechanization as mentioned above
Supervisor on two wheeler with mobile
Housekeeping equipment as above

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